

ADMINISTRATIVE - INTERNAL USE ONLY

1415

STATINTL

NAME :

OFFICE :

Comm

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

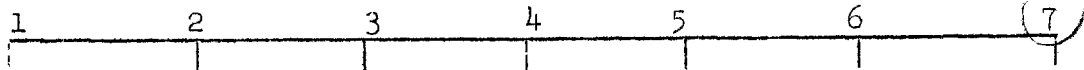
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

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Records Management in C.I.A.
I can't say there were any segment of the program that I didn't benefit from. After being with the Agency 13 yrs I have learned a great deal and from these lectures I have a great deal more to learn. Every lecture was presented well and parts of each lecture I learned a great bit of knowledge.

(See Reverse Side)

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C. Did you feel the session on the Administration Directorate/
Management & Advisory Group (AD/MAG) was beneficial? Why?

yes, because if any problem would
every arise and quite often they do
you need someone to turn to with the
AD/MAG for recommendations I don't feel
you would ever get misled.

D. Other Comments: The course; (Only can express
it by saying, "if there's a Heaven on
earth, this course was it." I have never
had a class like it, which I loved
and no other class or course or group
of people could be any better. Gee,

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I hate to go back to [REDACTED]
If you every need a girl for
any job here, that only requires
typing, routing of cables or answering
the phone, please give me the job.

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[REDACTED] you were also great! all the
girls loved you and you are an
asset to the course, along with all the
good-looking guys. Can we come to
this course more than once? (Ha.)

All jokes aside, this week I have
learned so much and I will spread
all the knowledge I have gained to
others that wants to know and I do
recommend this course to everyone!
Thank you for having me it's been

a pleasure.